

**Request for Statement of Qualifications for  
Riverfront Master Plan Services**

**City of Charleston  
Downtown Riverfront**

**Danny Jones, Mayor**

**January 2005**

**Questions pertaining to this request should be directed to:**

**David Molgaard, City Manager  
(304) 348-8014**

**[david.molgaard@cityofcharleston.org](mailto:david.molgaard@cityofcharleston.org)**

**or**

**Susie Salisbury, Charleston Area Alliance  
(304) 345-1738**

**[susie@crewv.org](mailto:susie@crewv.org)**

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**I. Introduction**

The City of Charleston, West Virginia (City) is in the process of procuring a consultant to provide a master plan for the redevelopment of the riverfront located in downtown Charleston. The site is located on the north side of the Kanawha River, between the 35<sup>th</sup> Street Bridge and Magic Island. The procurement process complies with requirements established by State Code.

The tentative schedule for award of the project is provided in the following table:

**TENTATIVE SCHEDULE**

<b>Description</b>	<b>Date</b>
Advertisement for Statement of Qualifications	Wednesday, February 2, 2005 Wednesday, February 9, 2005
Pre-Submittal Meeting	Wednesday, February 16, 2005, 9:00 am Charleston City Hall, Mayor's Conference Room, 501 Virginia Street E 2 <sup>nd</sup> floor, Charleston, WV 25301
Statement of Qualifications Due	Thursday, March 3, 2005, 2:00 pm, Charleston City Hall, City Manager's Office, 501 Virginia Street East #101, Charleston, WV, 25301
Notify Top Firms	Thursday, March 10, 2005
Presentation by Top Firms	Thursday, March 17, 2005
Recommendation to City Council	Monday, April 4, 2005

